

### INSTRUCTIONS

Please provide the following information to request the redeposit of 529 funds that were previously withdrawn from your Virginia529 Account. Remember, in order to avoid certain tax consequences and penalties: 1) the funds you wish to redeposit must have been refunded by your Beneficiary's Eligible Educational Institution (Please note that refunds from K-12 schools are NOT eligible for recontribution), 2) your refund must be redeposited within 60 days of the date of the refund, 3) you must redeposit the refund into a 529 Account for the same Beneficiary from which the original Withdrawal was taken, 4) the portion of the refund you wish to redeposit must be a refund of Qualified Higher Education Expenses only and 5) your redeposit cannot exceed the amount of the original Withdrawal from your Account.

I confirm by signature below that I have read the instructions and that the redeposit requested here meets all the criteria listed above.

Account Owner Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Amount Being Redeposited: \_\_\_\_\_ Date of Refund : \_\_\_\_\_

Date of Original Withdrawal: \_\_\_\_\_ Amount of Original Withdrawal: \_\_\_\_\_

Remittance of Funds Options (select one):      Check      ACH

#### Remittance of Funds Options

If you are sending funds by ACH (Invest529<sup>SM</sup> only), you may make a one-time ACH Contribution by accessing your Virginia529 Account online. **Please see instructions below signature line to return this form.**

CollegeWealth Account Owners will need to deposit the funds via the BB&T website or deposit in-person at a bank branch and also submit this Redeposit Request. Please see instructions below to return this form.

If you are sending payments by personal check, please make checks payable to Virginia529 (include Beneficiary's name and Virginia529 Account number).

If you received a refund check from your college or university, you may send the refund check directly to Virginia529; write Payable to Virginia529 FBO (include Beneficiary's name and Virginia529 Account number).

**For Invest529 Payments (excluding Tuition Track Portfolio)** by mail, send check and this form to:  
Invest529 Payments; P.O. Box 759226; Baltimore, MD, 21275-9226

**For Tuition Track Portfolio Payments** by mail, send check and this form to:  
Invest529 Payments - Tuition Track Portfolio; P.O. Box 076485; Baltimore, MD, 21275-6485

**For Prepaid529 Payments** by mail, send check and this form to:  
Prepaid529 Payments; P.O. Box 759232; Baltimore, MD, 21275-9232

\_\_\_\_\_  
Signature of Account Owner

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please provide your documents by requesting a secure upload using Virginia529's secure file transport server. Complete the Customer Service contact form at [Virginia529.com/contact](http://Virginia529.com/contact) to request access to the server portal. **Please do not send personal identification documents by return email.**

If you have any other questions, please contact Virginia529 toll-free at 1-888-567-0540, option 3.